

CRHiDI - Instructions for authors

Files

The final draft of a manuscript accepted for publication should be 55 000 signs (at least 35 000) in length (footnotes included).

Each article should include an abstract and keywords. Abstracts should be no more than 1000 signs, written in French and English, which clearly defines the article's thesis.

Keywords are a list of three to five words that classify the article. Keywords can include names of historical actors, places, sources used, concepts, or any other term that would be useful in electronic searches for the article.

Illustrations files should always be submitted separately as source files. Captions should be placed at the appropriate position in the article text or sent separately. Figures should be submitted in a size suitable for the typesetting area of the journal. All illustrations should have a high resolution of at least 300 dpi. Number the files, and indicate in the manuscript where they are to appear (Fig. 1 here). Please add explanatory text to each illustration. Authors are responsible for obtaining permission to reproduce any illustrations for which they do not hold the copyright and for ensuring that appropriate acknowledgements are included in their manuscripts.

Informations about the author

Full names.

Academic affiliation (university, research centre, etc.).

Add a way to contact you (email, postal address).

References :

- Monographs

Every reference starts with the initial of the author's first name(s), the author's name, the title, the place of publication, the publishing house, the year of publication, the indication of pages, titles of book series, journals and dictionary.

Author name(s) appear in CAPITALS.

Reference to the edition in between title and place of publication.

Every reference ends with a full stop.

J. DELUMEAU et M. COTTRET, *Le catholicisme entre Luther et Voltaire*, nouv. éd., Paris, P.U.F., 1996, 486 p. (Nouvelle Clio).

- Essay in collected volume

The same rules apply with addition of the title and scientific editors. Add “dans” in between the title of the essay and the title of the monograph.

A. VIALA, *Pellison-Fontanier Paul*, dans *Dictionnaire des littératures de langue française*, éd. J.-P. DE BEAUMARCHAIS, D. COUTY et A. REY, Paris, Bordas, 1984, p. 1.853.

- Pour les articles de revue

The same rules apply with the addition of the title of the journal, the volume and the year of publication.

M. BOONE, *Langue, pouvoirs et dialogue. Aspects linguistiques de la communication entre les ducs de Bourgogne et leurs sujets flamands (1385-1505)*, dans *Revue du Nord*, t. 91, 2009, n° 379, p. 9 -33.

- Répétition d’une référence

The first reference to a work in the manuscript should be in full; thereafter reference should be via a short title.

If the quotation from the previous sentence is again referred to the following, use *ibid* and the page number : *Ibid.*, p. 30.

If the quotation from a previous sentence is again referred further in the article, use *op. it.* : M. BOONE, *op. cit.*, p. 17.

Where misunderstandings can be ruled (several publications from the same author), indicate the first words of the title and *op. cit.*: M. Boone, *Langue, pouvoir...*, *op. cit.*, p. 17.

If several publications from the same author are referenced consecutively, indicate the author’s full name in the first reference and use *id.* (= *idem*) for the following ones.

Any abbreviation or acronyms used to reference archives should appear in full its first appearance in the manuscript, with the abbreviation or acronym in parentheses.

Eg. : Archives générales du Royaume (cité après AGR), Papiers d’État et de l’Audience (cité après PEA), n°289, f°145 v.

Indirect quotations or references to another footnote can be referred to by using « Cf. » + *supra* or *infra* (depending on the case).

Typesetting

Footnote numbering should be set before punctuation marks, except with quotation marks.

Please keep formatting the text document to a minimum.

Hyphenation should be avoided at end of line.

Accents for all capitals.

Être attentif aux espaces insécables avant une double ponctuation (: ; ? ! « »), entre les éléments d'une date, entre un prénom et un nom de famille, entre le nom d'un souverain et son numéro (ex : Charles IV).

For highlighting words or phrases and in order to mark metalinguistic and colloquial term use *italics*. Refrain from using **bold print** or underlining.

Use of **bold** and underlined should be avoided.

For shorter quotations, double french quotation marks should be used for the first level of quotation: « ». Ellipses and amendments should appear in brackets.

Double quotation marks should be used for quotation within quotations (french quotation marks).

Changes within quotations by the author should be indicated in square brackets: []

Please write out all numbers up to and including 100, as well as any numbers that can be written in two words (e.g. six hundred).

Years should be written in numerals (e.g., 1592, 2011).

Do not use “in the 21st century”, rather, say “in the twenty-first century” or “in twenty-first-century literature.

In “the 1990s”, or “the mid-1700s”

“Between 1950 and 1965” but “the 1550-1600 period”.

Where percentages are necessary they appear in parentheses to provide greater detail. In this case use numerals and the percent symbol (e.g., The majority of researchers (60%)...).

Use footnotes. They should be numbered consecutively within the article. Footnotes start with a capitalised word and end with a full stop.

Abbreviations and acronyms :

Any abbreviation or acronyms used should appear in full on its first appearance in the manuscript, with the abbreviation or acronym in parentheses : *Revue belge de philologie et d'histoire* (RPBH).

Abbreviation which don't need to appear in full.

col. : colonne

éd. : éditeur scientifique

fasc. : fascicule

fol. : folio

n. : note

fig. : figure

ibid. : *ibidem*

id. : *idem*

ms. (pluriel : mss) : manuscrit

n.f. : non folioté

n° : numéro

op. cit. : *opere citato*

p. : page(s)

r. : recto

t. : tome(s)

trad. : traduction, traducteur

v. : verso

vol. : volume(s)